

ATLANTIC CITY MUNICIPAL UTILITIES AUTHORITY
BOARD OF DIRECTORS MEETING

- - -

DATE: Wednesday - March 18th, 2020

COMMENCING AT 10:00 A.M.

ATLANTIC CITY MUNICIPAL AUTHORITY

401 NORTH VIRGINIA AVENUE

ATLANTIC CITY, NEW JERSEY 08404

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1 Computer-aided transcript of the Board of
2 Directors meeting, taken stenographically in the
3 above-entitled matter before Dominique R. Caputo.
4

5 BOARD MEMBERS PRESENT:

6 JOHN DEVLIN, Chairman

7 GARY L. HILL, Vice Chairman/Secretary

8 MILTON L. SMITH, Board Member

9 PATRICIA BAILEY, Board Member

10 NYNELLE LANGFORD, Board Member
11
12
13

14 ALSO PRESENT:

15 Bruce Ward, Executive Director
Atlantic City Municipal Utilities Authority
16

17 Kelley Williams, Executive Secretary
Atlantic City Municipal Utilities Authority
18

19 Fred Bor, Esquire
Atlantic City Municipal Utilities Authority
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21 Andrew Weber, Esquire, Labor Counsel
Atlantic City Municipal Utilities Authority
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23 Michael Riley, Esquire
Atlantic City Municipal Utilities Authority
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PROCEEDING

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THE CHAIRMAN: Adequate notice of this meeting has been provided as required by law by mailing to the Press a list of the regulatory scheduled meeting, March 18, 2020 at 401 North Virgin Avenue, Conference Room, Atlantic City of New Jersey. A copy of said notice was sent to the clerk to be posted.

All of the aforesaid copies complies with chapter 231 of the Laws of 1975 known as the Open Public Meetings Act.

MR. BOR: Okay. Before I take roll call, are members on electronic-- were you able to hear Mr. Devlin clearly? Ms. Langford?

MS. LANGFORD: Yes.

MR. BOR: And Mr. Weber and Mr. Hill, were you able to hear clearly the Chairman?

MR. WEBER: Yes.

MR. HILL: Yes.

MR. BOR: Okay, good. So I'm going to take roll call now then make an announcement before we start. So roll call is-- Ms. Langford electronically. Ms. Bailey.

1 MS. BAILEY: Here.

2 MR. BOR: Mr. Hill electronically.

3 MR. HILL: Here.

4 MR. BOR: Mr. Smith.

5 MR. SMITH: Here.

6 MR. BOR: Mr. Devlin.

7 THE CHAIRMAN: Yes.

8 MR. BOR: And Mr. Cheatham at the
9 moment is not here, but I will put it on the record
10 once he comes in.

11 Now, I have got to say for the record
12 there is-- since we have two commissioners calling
13 in electronically, there are certain rules that were
14 both promulgated by the governor informally-- well,
15 actually more formally by the attorney general and
16 the appellate division because ordinarily electronic
17 call-ins are not permitted unless there's a policy
18 in circumstances that require it.

19 So I have researched carefully a case
20 called Hegarty versus Old Bridge which specifically
21 allows call-in from members such as we are doing
22 today as long as we have a quorum of live-- we'll
23 put it that way-- of members present in person here.

24 Also the attorney general way back in
25 2000-- April 12th, 2000 said that it is okay to do

1 what we are doing as long as all other aspects of
2 the open public meeting act is followed which we
3 will do and can do.

4 Also if anybody electronically cannot
5 hear anything, they should speak up. Also any of
6 the members, commissioners online or Mr. Weber
7 should be-- are welcome in discussions of any issues
8 before the board and give their input as they choose
9 and ordinarily will. Also our transcriber is here
10 so there is also available both to the public if
11 they chose as well as to the members electronically
12 to review the transcript if they choose to do it.

13 So with all that in mind, the record
14 should indicate that we have Ms. Langford and
15 Mr. Hill electronically as well as labor counsel
16 Mr. Weber. And with that, I guess our flag salute
17 is next.

18 THE CHAIRMAN: Yes.

19 - - -

20 Whereupon the Pledge of Allegiance
21 was recited.

22 - - -

23 MR. BOR: Next item before we go to
24 the executive director, you have been supplied with
25 the executive session minutes as well as in your

1 packets the actual minutes from the last regular
2 meeting. And I ask if there is a motion regarding
3 those?

4 MR. SMITH: What do you mean? The
5 minutes?

6 MR. BOR: Yes.

7 MS. BAILEY: Move them together?

8 THE CHAIRMAN: Move them.

9 MR. BOR: Yes, together we will move
10 them because everyone has got a copy. And for the
11 members that are not here, the executive session
12 minutes will be supplied by email. And if you have
13 any objections to that, we'll just have another vote
14 on it next meeting.

15 But other than that, you do have the
16 original minutes of the meeting. And if there's a
17 motion on that, let's hear it.

18 MR. SMITH: Excuse me?

19 MR. BOR: We are voting on the-- to
20 approve the minutes of that last meeting and
21 executive session.

22 MR. SMITH: I already made a motion.

23 MR. BOR: Excuse me? Yes, was there
24 something from Mr. Hill?

25 MR. HILL: I don't feel comfortable

1 voting on executive session minutes right now. Can
2 we do them separately?

3 MR. BOR: Yes. What we can do is
4 vote only on the regular and next meeting vote on
5 both, the last one and today's and--

6 MR. HILL: Is that okay with the
7 Chairman?

8 THE CHAIRMAN: Yes, that's fine.

9 MR. BOR: Yes, that's what we will do
10 because of the extraordinary circumstances. I
11 appreciate your feedback. So is there a second on
12 the actual minutes?

13 THE CHAIRMAN: Second.

14 MR. BOR: Ms. Langford.

15 MS. LANGFORD: Yes.

16 MR. BOR: Ms. Bailey.

17 MS. BAILEY: Abstain.

18 MR. BOR: Mr. Hill.

19 MR. HILL: Yes.

20 MR. BOR: Mr. Smith.

21 MR. SMITH: Yes.

22 MR. BOR: Mr. Devlin.

23 THE CHAIRMAN: Yes.

24 MR. BOR: Minutes carry.

25 Mr. Director.

1 MR. WARD: Good morning, board
2 members.

3 MR. SMITH: Before you go, I want to
4 ask you a question. I was wondering why is Lynn
5 Goldfine and Neil Goldfine getting \$1,626? Is this
6 in reference to their insurance?

7 MR. WARD: Mh-hmm. That's their
8 health insurance and they are on the retiree
9 program. They have been here for 25 years. He was
10 here for 25 years so he qualified for retiree health
11 benefits, but he has to pay a portion of it.

12 MR. SMITH: Is that-- that's with all
13 the retirees and--

14 MR. WARD: All the retirees.

15 MR. SMITH: All the retirees are
16 getting that.

17 MR. WARD: Mh-hmm. But we are paying
18 him also for-- and again, I would have to get--

19 MR. SMITH: I'm just wondering. I
20 didn't know they were still getting a check for
21 close to \$2,000 a piece.

22 MR. WARD: It's not monthly.

23 MR. SMITH: No, this is yearly.

24 MR. WARD: Yes.

25 MR. SMITH: And it's a--

1 MS. BAILEY: It's a reimbursement.

2 MR. SMITH: Reimbursement for \$2,000?
3 I didn't know we were doing that.

4 MR. WARD: If you are not
5 comfortable, don't sign it and we can bring it back
6 with, you know, hopefully--

7 MR. SMITH: No, if this is what we've
8 been doing--

9 MR. WARD: We can bring it back with
10 Anita's explanation.

11 MR. SMITH: If we have been doing
12 this, I got no problem with it. But I wasn't aware
13 that was how they were doing it, that's all.

14 THE CHAIRMAN: Bruce.

15 MR. WARD: Okay. Good morning,
16 everyone. It has been a trying week. I have been
17 in touch with Chairman on a pretty consistent basis
18 because we have been trying to truncate this
19 meeting. So a number of items, I am going to ask if
20 we can bond them together if there's no objection.

21 I would like to move quickly to 5 F.
22 Charilyndra McIntosh was principally responsible for
23 helping us and mobilizing our cleanliness. We got
24 our building sanitized. We have got hand sanitizers
25 installed at the public areas and upstairs. And

1 further to that notion, Ms. McIntosh is now in the
2 hospital. She has turned sick. You know we are
3 hoping that, you know, she is going to recover as
4 well as Kevin Jordan is home under self-isolation.

5 And further to the health of the
6 authority people, what you are hearing on television
7 including the statistics of this is that there is an
8 anxiety level that is building among people.
9 Psychiatrists and psychologists are talking about
10 that. And we are starting to get incidents from our
11 employees that is troubling.

12 I have one employee today is going to
13 the City Hall to do a restraining order against
14 another employee. And another employee is claiming
15 some sort of harassment yet there are two witnesses
16 to say that there was no harassment. And it's
17 troublesome and I'm going to ask our personnel
18 officer to bring in our employee assistance program
19 to provide some sort of guidance on how people need
20 to count to ten before and recognize that we are in
21 a stressful environment. So thank you very much for
22 that.

23 If you want to talk about old business,
24 labor counsel and bond counsel in closed session, I
25 don't mind. But I think there's a discussion about

1 bond counsel that's very important now and will have
2 to do with another presentation in board meeting.
3 So if we can move on 8 B and accept the bids for the
4 chemicals and the basin cover, 8 B 1 and 2.

5 THE CHAIRMAN: I'll move them.
6 Motion?

7 MR. BOR: This is just to accept the
8 bids B 1 and 2.

9 MR. WARD: B 1 and 2, yeah. They
10 scrutinized these are the best--

11 THE CHAIRMAN: Second Ms. Bailey?

12 MS. BAILEY: Second.

13 MR. WARD: -- these are the best
14 bids.

15 MR. BOR: Ms. Langford.

16 MS. LANGFORD: Yes.

17 MR. BOR: Mr. Bailey.

18 MS. BAILEY: Yes.

19 MR. BOR: Mr. Hill.

20 MR. HILL: Yes.

21 MR. BOR: Mr. Smith.

22 MR. SMITH: Yes.

23 MR. BOR: And Mr. Devlin.

24 THE CHAIRMAN: Yes.

25 MR. WARD: Okay. In discussion--

1 MR. BOR: Before-- I'm sorry. One
2 second.

3 MR. WARD: Go ahead.

4 MR. BOR: Before we go on, I would
5 like to make a few comments regarding 5 F and that
6 is how critically important it is to set up plans,
7 protocols and other items pertinent to the outbreak.
8 What Char produced was excellent, but it was a
9 perfunctory one early in the game.

10 Since then most MUAs as well as the
11 ACUA have been working diligently to set up
12 guidelines, protocols, planning, taking way
13 vacations if that's appropriate. And in other
14 words, there is a whole set of things we should be
15 doing.

16 I must say that Mr. Weber since he is
17 not only our-- one of our counsel, but a executive
18 director in Willingboro and I have been on the phone
19 almost every day comparing notes on what he has done
20 which is far more than what we have done. So one of
21 the things I have done during this past week while
22 Bruce was away, at the direction of the Chairman, I
23 have made a couple notices that I have provided to
24 Mr. Ward on things that we should be doing that we
25 haven't been doing. But this changes almost every

1 day.

2 And as that happens, I assume
3 Mr. Ward will be getting those directly and
4 implementing them or if I get them I will just
5 transfer them over to Mr. Ward now that he's back.
6 And we just have to follow more guidelines that the
7 CDC as well as the State has been set up. Now,
8 Mr. Weber, you are there; aren't you?

9 MR. WEBER: Yes, I am.

10 MR. BOR: And I appreciate the input
11 you have provided for me. Now, I know you are ahead
12 of us really in terms of what Willingboro is doing.
13 And if there is anything that I supplied to Mr. Ward
14 or he does and you can supplement it with even more
15 guidelines and protocol to help us, I trust you will
16 provide it to us so we can get up to snuff.

17 I have spoken to the solicitor of two
18 other MUAs. They are ahead of us, but we will catch
19 up. We have diligent people working here. We just
20 have to catch up a little on the dos and don'ts and
21 the planning. Keeping in mind as the board is well
22 aware that we are an essential authority. We don't
23 represent the Atlantic County Library or Historical
24 Society. We are one that must keep going.

25 And so I appreciate your input

1 Mr. Weber. I have provided things to Mr. Ward and
2 we just have to stay right on top of this in terms
3 of, you know, people-- we just learned today that
4 Mr. Jordan is out. So that's a perfect example of
5 we need to have some chain of command of who steps
6 in in these circumstances and--

7 MR. WEBER: Just to follow up, if I
8 could, I just sent you and Bruce last night a quick
9 memo on three questions concerning employers and how
10 you deal with this virus with the workforce. And I
11 hope that answers the questions concerning what you
12 can and can't do and say to other employees.

13 MR. BOR: Yeah, as a matter of HIPAA.
14 There's HIPAA issues running there too.

15 MR. WEBER: Yeah. Yeah, so you can
16 share that with the board if you want, but it's
17 basically things that, as labor counsel, I wanted to
18 keep you up to speed.

19 In addition to that, I guess quite a
20 bit of information through AEA and I have been
21 sharing that with you as well. Most of what we get
22 from civil service and other places is really
23 general and a lot of it does not-- is not specific
24 enough as it relates to MUAs which obviously have to
25 stay in business.

1 And so there is certain guidelines
2 that are now coming out which I am sharing with both
3 Fred and Bruce on that subject.

4 MR. BOR: Well, that's good.

5 MR. WARD: I have the memorandum from
6 the AEA which came out yesterday--

7 MR. WEBER: Right.

8 MR. WEBER: -- which sets forth a
9 number of issues with regard to public sector
10 employees and employers. So all of these are-- we
11 are aware of all of these to the extent that we have
12 been able to implement them. We are in that
13 process. This is from the AEA which is the--

14 MS. BAILEY: They did share that at
15 the conference last week.

16 MR. WARD: Mm-hmm.

17 THE CHAIRMAN: One of my concerns
18 was-- and we discussed this-- vacations. Can you
19 guys hear me? I'm sorry. I'm speaking low.

20 I'm a little concerned with
21 vacations. One is-- especially a new-- one of our
22 employees that's sick now who was outside of the
23 country-- I'm also concerned with people going on
24 vacation when we possibly could be short here. What
25 is your overall consensus? I don't want to make the

1 decision alone, but what's your overall consensus?

2 MR. WARD: It works two ways. Number
3 one, we had people who had approved long term
4 vacation requests because they believed that they
5 were going to travel away. They are going to have
6 to back up because their travel is now barred by,
7 you know, the national and international rules. So
8 we would not be approving vacations.

9 Now, sick time we don't have much
10 other than to proceed on this basis. And then
11 again, there is some special considerations when an
12 individual either seeks testing or has been tested
13 by coronavirus.

14 MS. BAILEY: Can I say something,
15 Bruce?

16 MR. WARD: Mm-hmm.

17 MS. BAILEY: You responded from a
18 standpoint of those individuals who are looking to
19 cancel their vacation. I'm going to piggy back off
20 of Mr. Devlin about essential employees who may be
21 requesting vacation. How will we address essential
22 employees who may have to request this, maybe their
23 kids can't go to school, all these kinds of things?
24 How will we address, you know, that type of
25 situation?

1 MR. WARD: We are going to have to
2 have guidance with the State in terms of what we can
3 and cannot do. Right now we have individuals that
4 are represented by bargaining units to the extent
5 that we can create an emergency scenario, which it
6 is, to deny vacations, we will. But, you know, we
7 are going to have to tread carefully through that so
8 that, you know, we are on the right page.

9 But again, I'm talking to the state
10 monitor for the City of Atlantic City on a regular
11 basis to make certain that--

12 THE CHAIRMAN: Who are you talking
13 to, Bruce?

14 MR. WARD: I'm talking to Robert Long
15 on a regular basis.

16 THE CHAIRMAN: Okay. That was just
17 my concern, you know.

18 MR. WARD: Yes.

19 THE CHAIRMAN: And as far as
20 administrators like yourself, Bruce, and others,
21 what do we-- is there any stipulations on that? I
22 know you were on vacation already, but do you plan
23 on going away anytime soon again or is there
24 administrators-- people-- like pertinent people like
25 Ms. Bailey said? That's one of my concerns too.

1 MR. WARD: Yeah. Yes.

2 THE CHAIRMAN: So, you know, we had
3 a-- kind of a meltdown last week. I got calls from
4 Ms. Bess saying that nobody could operate the
5 service desk. And I had to call-- I think I called
6 you on vacation. And I called Claude, he was-- he
7 ran down to the dollar store to get some kind of
8 disinfectant or something.

9 I have been saying this all along.
10 And I'm not just talking about the coronavirus. I
11 was talking about any kind of crises, any kind of
12 disruption of our service whether it be a leak or a
13 virus or, you know, a active shooter, we have no
14 contingency plan.

15 And this caught us by surprise, one
16 being our contingency plan in this. Who is second
17 in command when Bruce is gone? Who is third in
18 command? Who is fourth in command? I mean, we have
19 to think like that now. We should have been
20 thinking about this all along and I have been saying
21 it, but again, we spoke. We also had a-- what's the
22 name of that thing? The chart you gave us last
23 month, there's some holes there.

24 I think what we need to do is
25 reorganize that chart especially. Hey, you could be

1 sick, forget about vacation. You go down sick, who
2 is second in command? Is he understanding that he
3 is second in command? Because when I talked to
4 Claude, he seemed confused. Man, I'll be honest
5 with you. And that wasn't a time to sound confused.
6 You were on vacation, I'm blowing up your phone.

7 We need collectively to work as a
8 group, have a consistent contingency plan or a
9 backup. From what I-- I mean, we got lucky. But
10 from what I saw, I wasn't impressed.

11 MR. BOR: Well, if I may,
12 Mr. Chairman. One of my conversations with the
13 solicitor from the Deptford Municipal Utilities
14 Authority is they have designated at one of their
15 meetings in the event the director is out ill or he
16 is not available, at least somebody with executive
17 authority to make decisions. I think that's
18 something that the board should consider. And that
19 would only be if Mr. Ward is unavailable.

20 Somebody has got to have the ability
21 to make a decision rather than nobody as it was, I
22 guess, when we had that mini walkout a week or two
23 ago. So the board may want to consider that today
24 or whenever the board wants to on who is the backup
25 if Bruce is unavailable and for a legitimate reason,

1 if he's fallen ill or something or he's unavailable.

2 MR. WARD: And my conversation with
3 the Board Chairman was that definitely Claude by
4 virtue of the chain of command is second in command.

5 THE CHAIRMAN: I agree with you.

6 MR. WARD: And I also said that there
7 were other individuals in this office that could
8 have easily gone to the dollar store, that I said to
9 you.

10 THE CHAIRMAN: I one hundred percent
11 agree with you. This wasn't on you, Bruce. It was
12 probably more on us as a board. He didn't know he
13 was second in command. When I talked to him he was
14 like, "uh." You know, nobody knew when I talked to
15 Ms. Bess. Ms. Bailey?

16 MS. BAILEY: If-- and you can call
17 him in this room if you would like to. If Claude
18 said he didn't know that he was second in command to
19 you and to your face, I will tell Claude today.
20 Claude and I had this conversation.

21 THE CHAIRMAN: Yes, ma'am.

22 MS. BAILEY: And he did tell me he
23 knew he was second in command. Before they--
24 before-- so I just want to-- and I don't mind him
25 coming in.

1 THE CHAIRMAN: No. No, it's fine.

2 MS. BAILEY: So he said he knew he
3 was second in command in the absence of Bruce even
4 before this situation.

5 THE CHAIRMAN: Well, let me just say
6 this. If he knew, he should be reprimanded because
7 guess what--

8 MS. BAILEY: I totally agree.

9 THE CHAIRMAN: I should have been
10 called. If he is out sick, vacation or whatever, he
11 is second in command. His first phonecall is to me
12 because I am going to be calling everybody else.

13 MS. BAILEY: I gotcha. I don't
14 disagree with you.

15 THE CHAIRMAN: So I would rather him
16 say he didn't know because if he knows than we are--

17 MS. BAILEY: Okay. I'll take that.

18 THE CHAIRMAN: -- he's in even more--
19 yeah. He's even more at fault here. So--

20 MR. SMITH: My problem-- excuse me,
21 Mr. Chair. At the personnel meeting, why weren't we
22 notified that you were on vacation? I didn't know
23 that you were gone on vacation.

24 MR. WARD: Well, I notified the
25 Chairman.

1 THE CHAIRMAN: He did tell me-- you
2 did say that you were going on vacation--

3 MR. SMITH: Oh, you knew? Enough
4 said.

5 THE CHAIRMAN: Well, hold on one
6 second.

7 MR. SMITH: Enough said.

8 THE CHAIRMAN: I mean, let's discuss
9 this. He did say he was going on vacation. I think
10 we had a date between me and you. Did I receive an
11 email from you?

12 MR. WARD: Yes, you did.

13 THE CHAIRMAN: You did say that.
14 However, I didn't know--

15 MR. SMITH: The extent.

16 THE CHAIRMAN: Right.

17 MR. SMITH: Okay.

18 THE CHAIRMAN: Bruce, who sent me the
19 email? You?

20 MR. WARD: I did.

21 THE CHAIRMAN: Thank you, yes.

22 MR. WARD: If it's easier-- I can go
23 upstairs and print it if it's easier.

24 THE CHAIRMAN: Yeah, I have it. It
25 says, "John, do you want to go out to the reservoir

1 after the personnel meeting to locate an eagle's
2 nest, we spoke. I am away on vacation beginning the
3 5th." That was it. I didn't know the extent of
4 your vacation and it doesn't say. Do you want to
5 read this? So I didn't know the extent.

6 Listen, and I'm talking to everybody,
7 during this crises we are asking everybody to be
8 more transparent. I don't know the ramifications,
9 but we have to be more specific, Bruce. I mean,
10 even if there wasn't a virus here-- again, you know,
11 everybody thinks I talk crazy when I say that, you
12 know, we are cherry hot for some kind of a crisis
13 whether it is a massive break, we have the oldest
14 plumbing in New Jersey, whether it's an active
15 shooter, a call out, whatever it may be. You
16 can't-- you got to be more specific because they
17 were scrambling here.

18 And again, to have your number one in
19 command running down to the dollar store while he
20 should be in here, I have a problem with that. I
21 have a problem not knowing where you are at. I have
22 a problem with hearing from the HR director what's
23 going on here.

24 Look, we are failing. And we got
25 lucky on this one. I don't want to just keep

1 getting lucky. We need to set a firm set of backup
2 plans. And understanding that you may not-- you may
3 get sick, secondary in command, who is third in
4 command? What is our contingency if, you know, we
5 have a mass call out because people are
6 psychologically bound not to come to work? Okay,
7 what's our contingency there? We need to get
8 something on paper and fast. And Andy, if you want
9 to chirp in, that's fine. That's where I'm at right
10 now.

11 MR. SMITH: Also I would like to know
12 who is second in command over at the plant.

13 THE CHAIRMAN: I don't know.

14 MR. SMITH: I used to know, but I
15 don't know now who is second in command over at the
16 plant.

17 THE CHAIRMAN: We need a consistency,
18 a contingency plan, Bruce, from you, you know.

19 MR. WARD: I'll work with Andy and
20 start to check that out.

21 THE CHAIRMAN: I would like it by
22 Friday to have a contingency plan in place where we
23 can change it as we go along. But let's have
24 something in place now because, man, we don't. And
25 you know, if something goes down at the plant,

1 Palumbo gets sick, gets hurt, gets injured,
2 whatever, who is next in command? Who is?

3 MR. WARD: Ed Joans.

4 THE CHAIRMAN: Again, we'll keep
5 going. Ed Joans goes down-- like, I don't know
6 that. I don't know Ed Joans. You know, it's
7 important that we get that structure and that
8 contingency plan. Does everybody else agree online
9 or am I just rambling?

10 MS. LANGFORD: Yes. I totally agree,
11 John. In fact, this situation is probably going to
12 get worse before it gets better. And being that we
13 are in the water business, that's a main ingredient
14 that we have to have things in place. It's not like
15 a super market. We are water and water is very
16 vital and it is going to be very important along
17 this whole crisis here.

18 So, you know, I am totally in
19 agreement. It's a shame that it came to this for
20 some things to come to light. But that being what
21 it is, we now have to get very proactive rather than
22 what we are doing now in being reactive. So I am in
23 agreement. And to me, the sooner the better. But
24 we have to do better. We definitely have to do
25 better. This is very serious. And this is not

1 about personalities, this is about life and it's
2 about all of our lives. And we have got to take it
3 serious.

4 THE CHAIRMAN: Agreed. Bruce, and
5 I-- before I forget, I want to add this on. What
6 kind of financial impact would it be if we were to
7 close?

8 MR. WARD: I want to talk about that
9 in closed session.

10 THE CHAIRMAN: Okay

11 MR. WARD: If you don't mind.

12 THE CHAIRMAN: No problem.

13 MR. WARD: Okay.

14 THE CHAIRMAN: I mean, before we go
15 there, I want to make sure-- are they going to be in
16 closed session with us too?

17 MR. BOR: Yes. Yes.

18 THE CHAIRMAN: Okay. What we will
19 discuss on closed session is the financial impact of
20 closing down our service and closing down this
21 building to nonessential employees because everybody
22 else is doing it.

23 MS. BAILEY: You can't go pay your
24 electric bill anymore. As of yesterday, you cannot
25 go face to face to pay your electric bill. You

1 cannot go face to face to--

2 MR. BOR: Mr. Hill wants to be heard.

3 THE CHAIRMAN: Gary, go ahead.

4 MR. HILL: Mr. Chairman, I just
5 wanted to say that I cannot agree with you more. I
6 believe that now is the vital time. As Ms. Langford
7 said, I do also believe it's going to be getting
8 worse. And we need to come up with a plan
9 particular to what Mr. Smith said as well as at the
10 plant.

11 And we need to see what is our
12 guidelines, who calls who, who does what. And I--
13 you are absolutely correct on this. We need to move
14 forward and get it organized as quickly as possible.
15 And perhaps, you know, with the counsel and
16 Mr. Weber would be able to help us with that.

17 THE CHAIRMAN: Yes, agreed.

18 MR. WEBER: Yes. I would be more
19 than happy, Gary, to get involved with that.

20 MR. HILL: Since you are a part of
21 that other group, thank you.

22 MR. WEBER: Thank you.

23 MR. BOR: One of the concerns I have
24 is to reassure, if necessary, the State that we are
25 either in compliance with both the CDC and the

1 Governor's indications regarding the virus or we are
2 closing in on full compliance. The-- I would
3 imagine where all the water companies, sewer
4 companies are under similar scrutiny by the State or
5 will be.

6 So I think it's a great idea, Mr.
7 Chairman, that we move forward as quickly as
8 possible to organize ourselves in terms of a
9 contingency plan, if more people get sick or who is
10 in command at the plant and other items. Some of
11 the suggested items I sent to Mr. Ward yesterday,
12 but that's only suggestions. It's his call if he
13 wants to supplement that, do that.

14 And thank you, Mr. Weber. If you can
15 provide us input because you are already ahead of
16 us, I know, in Willingboro. So any input you could
17 give would be great.

18 MR. WEBER: I would be more than
19 happy to work with Bruce, yes.

20 MR. BOR: Okay. Sounds great. All
21 right.

22 MR. WARD: Okay.

23 MS. LANGFORD: I have a question. Do
24 we have anything in place as far as the employees?
25 For instance, with the City of Atlantic City our

1 work hours have been reduced, our workweek has been
2 reduced. Do we have anything in place now for the
3 employees over at the MUA in the actual building?

4 MR. WARD: Can we talk about that in
5 closed session?

6 MS. LANGFORD: Okay.

7 MR. WARD: Because that has certain,
8 you know, comparison implications that I don't want
9 to necessarily put out right now. But I want to
10 talk about that as part of our discussion.

11 MS. LANGFORD: Okay, thanks.

12 MR. WARD: Okay.

13 THE CHAIRMAN: Bruce.

14 MR. WARD: All right. My
15 conversation with the Chairman was that for 9 A and
16 B which would be the request for abatements, all of
17 them will be grouped together and voted on.

18 THE CHAIRMAN: Yes.

19 MR. WARD: And we called the
20 necessary to appear people to let them know that
21 they did not need to appear.

22 MR. BOR: Are we moving them with the
23 unnecessary or hold those to until the next meeting,
24 Mr. Ward?

25 MR. WARD: We want to approve both

1 the necessary and unnecessary.

2 THE CHAIRMAN: 9 B 3, consulting
3 engineer, that one we discuss about last?

4 MR. WARD: We are not there yet.

5 MR. BOR: No, I think--

6 MR. WARD: I'm sorry. I'm sorry. 9
7 A 1 through 8.

8 THE CHAIRMAN: Okay.

9 MR. WARD: 9 A 1 though 8. I'm
10 sorry.

11 MR. BOR: So we are holding off 1
12 through 8 until next meeting?

13 MR. WARD: No.

14 MS. BAILEY: He is grouping it
15 together.

16 MR. WARD: We are going to put them
17 together for the vote.

18 THE CHAIRMAN: They are all
19 abatements, right?

20 MR. WARD: 9 A 1 though 8, they are
21 all abatements.

22 THE CHAIRMAN: That's fine. We don't
23 need them to appear.

24 MS. BAILEY: Right.

25 THE CHAIRMAN: I mean, all they are

1 going to answer is two questions.

2 MS. BAILEY: Right.

3 MR. SMITH: Move them.

4 THE CHAIRMAN: Second. Are you guys
5 all right with that online?

6 MR. HILL: That's perfect.

7 MS. LANGFORD: Yes.

8 THE CHAIRMAN: Thank you.

9 MR. BOR: Okay. Ms. Langford.

10 MS. LANGFORD: Yes.

11 MR. BOR: Ms. Bailey.

12 MS. BAILEY: Yes.

13 MR. BOR: Mr. Hill.

14 MR. HILL: Yes.

15 MR. BOR: Mr. Smith.

16 MR. SMITH: Yes.

17 MR. BOR: And Mr. Devlin.

18 THE CHAIRMAN: Yes.

19 MR. BOR: So 9 A through 8 are
20 approved.

21 THE CHAIRMAN: Bruce.

22 MR. WARD: Okay. 9 B 1, want to
23 approve going out for qualifications for inspection
24 of the dams, that's Doughty and Kuehnle Pond Dams.

25 THE CHAIRMAN: Would that be by an

1 engineer?

2 MR. WARD: That's required.

3 THE CHAIRMAN: Okay. So if we go to
4 9 B 3, would that be something he could handle if we
5 bring a consulting engineer on board?

6 MR. WARD: And that's a new mechanism
7 to do that, yeah.

8 THE CHAIRMAN: That's what I was
9 thinking.

10 MR. WARD: Mm-hmm.

11 THE CHAIRMAN: So instead of putting
12 out for bid, can we just wait until we get a
13 consulting engineer?

14 MR. WARD: You got it.

15 THE CHAIRMAN: Thank you, sir.

16 MR. BOR: Well, but-- excuse me. But
17 you should put out the bid for the CE, but hold the
18 other two. Is that what you are saying?

19 THE CHAIRMAN: Yeah.

20 MR. BOR: Oh, okay.

21 THE CHAIRMAN: Bruce, are you good
22 with that?

23 MR. WARD: That's fine, yeah.

24 THE CHAIRMAN: You guys understand
25 that online?

1 MR. HILL: Totally.

2 MS. LANGFORD: Yes.

3 MR. HILL: But also this is done, I
4 believe, it's every two years the bid process that
5 we are doing now. So I think this is a very good
6 way of maybe combining--

7 THE CHAIRMAN: Yes.

8 MR. HILL: -- some of our resources
9 maybe even saving some money if we look for an
10 outside consulting engineer. So I support this
11 request for proposals strongly.

12 THE CHAIRMAN: Okay, great.

13 MR. BOR: So motion will be for B 3
14 only, one and two being held for the moment. Is
15 there a motion?

16 THE CHAIRMAN: Motion.

17 MS. BAILEY: Second.

18 MR. BOR: Ms. Langford?

19 MS. LANGFORD: Yes.

20 MR. BOR: Ms. Bailey.

21 MS. BAILEY: Yes.

22 MR. BOR: Mr. Hill.

23 MR. HILL: Yes.

24 MR. BOR: Mr. Smith.

25 MR. SMITH: Yes.

1 MR. BOR: Mr. Devlin.

2 THE CHAIRMAN: Yes.

3 MR. BOR: B 3 carries.

4 THE CHAIRMAN: Thank you.

5 MR. WARD: C is the emergency
6 cleaning services. Our contractor for this
7 building, GQ Maintenance, consulted with them. And
8 I wanted them to come in and do an intensive
9 sanitation and cleaning of this building and they
10 did that. This is a change order to their contract
11 for \$800.

12 THE CHAIRMAN: Absolutely, yeah. I
13 thought I gave you the green light to go with that.

14 MR. WARD: Yes, but it's a change
15 order to the contract for \$800.

16 THE CHAIRMAN: Done deal. Motion.

17 MR. SMITH: Move it.

18 MR. BOR: Ms. Langford.

19 MS. LANGFORD: Yes.

20 MR. BOR: Ms. Bailey.

21 MS. BAILEY: Yes.

22 MR. BOR: Mr. Hill.

23 MR. HILL: Yes.

24 MR. BOR: Mr. Smith.

25 MR. SMITH: Yes.

1 MR. BOR: Mr. Devlin.

2 THE CHAIRMAN: Yes.

3 MR. BOR: Emergency cleaning services
4 number one carries.

5 THE CHAIRMAN: Real quick with that,
6 what exactly are they doing? Are they using special
7 chemicals? I know we discussed they were out of
8 certain things or--

9 MR. WARD: They were out of chemicals
10 first. They got the chemicals and then they came
11 back in and they did all of the public areas here
12 and they also did upstairs.

13 And again, my first concern was the
14 public areas because we have people coming in from
15 outside, may have been on trips and so forth and so
16 on. And then again, combining with the effort of
17 Char, Char had the hand sanitizer dispensers ordered
18 and then we installed them both in our public area
19 and upstairs.

20 THE CHAIRMAN: Did you give us a copy
21 of that change order by any chance?

22 MR. WARD: It should be in your
23 packet.

24 THE CHAIRMAN: Okay, I will look.
25 Give me a second. With that too, just for me

1 because I'm ignorant, I haven't been here as far
2 as-- GQ Maintenance, how does that go out? Is that
3 a yearly bid?

4 MR. WARD: Yes.

5 THE CHAIRMAN: RFP?

6 MR. WARD: RFP for bid.

7 THE CHAIRMAN: Thank you, sir.

8 Bruce.

9 MR. WARD: The second thing I need to
10 do is I concentrated on the administrative office
11 first because there's entirely more public contact
12 here. There is a separate contractor that cleans
13 the plant. And if the board wants, I can ask the
14 plant contractor to intensify over there too. They
15 have--

16 THE CHAIRMAN: Are equipped to do
17 the--

18 MR. WARD: -- very, very few
19 visitors.

20 THE CHAIRMAN: Are they equipped to
21 do the coronavirus? Like, I mean, this GQ was
22 specific to say they were able to clean with special
23 chemicals for coronavirus so.

24 MR. WARD: Antiseptik.

25 THE CHAIRMAN: I mean, I'm an old

1 bleach man but--

2 MR. WARD: Yeah and you know--

3 THE CHAIRMAN: I don't think we'll
4 have any pushback unless you guys-- why don't you go
5 with that?

6 MR. WARD: Okay. So I am going to
7 consult with Anthony and we'll go from there.

8 Now, we would like to resubmit for
9 delivering vehicles and that would be D 1,
10 resolution 9 D 1 to resubmit. When we go out for
11 bids and we don't get them then what we can do is we
12 can go directly to dealers and get the equipment
13 that we may need.

14 THE CHAIRMAN: Why didn't we get
15 them?

16 MR. SMITH: I thought that was
17 resolved already.

18 MR. WARD: But these are additional
19 vehicles that we need.

20 MS. BAILEY: So every time--

21 MR. SMITH: So new-- okay. So new
22 vehicles--

23 THE CHAIRMAN: Why don't you give us
24 a little background. What vehicles do we need?

25 MR. WARD: We need the dump truck

1 because the dump truck can help us--

2 THE CHAIRMAN: Is that a CDL?

3 MR. WARD: It probably will be.

4 THE CHAIRMAN: And we have a CDL
5 driver now?

6 MR. WARD: We do have two.

7 MR. SMITH: Two, yes.

8 THE CHAIRMAN: What other vehicles?

9 MR. WARD: One is a SuperCab F150 and
10 the other is a super F350 with a lot of hitches and
11 safety lights and strobe lights and so forth and so
12 on. There is a list.

13 MS. BAILEY: There's a list, yes.

14 MR. WARD: And again, this is all
15 scrutinized-- this will be scrutinized by Nick and
16 Kevin and Dale in terms of, you know, what the
17 vehicle needs are. They also consult with our
18 mechanic in terms of what features are more durable
19 going forward and finally, getting our fleet up to a
20 responsible point.

21 THE CHAIRMAN: Okay.

22 MR. WARD: But this is just to go
23 out.

24 THE CHAIRMAN: Very good.

25 MR. WARD: Okay. E we are going to

1 pause on--

2 MR. BOR: No, we got to have them
3 vote on it though.

4 MR. WARD: I'm sorry.

5 MR. BOR: Is there a motion on D,
6 re-solicit--

7 MR. SMITH: I say move it.

8 MR. BOR: -- bids. Is there a
9 second?

10 THE CHAIRMAN: I'll second.

11 MR. BOR: Ms. Langford.

12 MS. LANGFORD: Yes.

13 MR. BOR: Ms. Bailey.

14 MS. BAILEY: Yes.

15 MR. BOR: Mr. Hill.

16 MR. HILL: Yes.

17 MR. BOR: Mr. Smith.

18 MR. SMITH: Yes.

19 MR. BOR: Mr. Devlin.

20 THE CHAIRMAN: Yes.

21 MR. BOR: Carries.

22 MR. WARD: Okay. E, Water Mains
23 Replacement. We want to talk about that in the
24 closed session, please.

25 MR. BOR: Monthly bills.

1 MR. WARD: Monthly bills, 10 A.
2 THE CHAIRMAN: Motion.
3 MR. SMITH: Second.
4 MR. BOR: Ms. Langford
5 MS. LANGFORD: Yes.
6 MR. BOR: Ms. Bailey.
7 MS. BAILEY: Yes.
8 MR. BOR: Mr. Hill.
9 MR. HILL: Yes.
10 MR. BOR: Mr. Smith.
11 MR. SMITH: Yes.
12 MR. BOR: Mr. Devlin.
13 THE CHAIRMAN: Yes.
14 MR. BOR: Is there a motion to go
15 into executive session?
16 THE CHAIRMAN: Motion.
17 MR. SMITH: Second.
18 MR. BOR: Hearing no objection,
19 moving to executive session.
20 - - -
21 Executive session started at 10:40 a.m.
22 - - -
23 Open session reopened at 11:15 a.m.
24 - - -
25 MR. WARD: Okay. We are back in open

1 session. The board considered the proposed
2 resolution for Mr. Bor and the board approves the
3 resolution to be going forward. However, the
4 remuneration from that amount would be caught up at
5 a point in which--

6 THE CHAIRMAN: Retroactive.

7 MR. WARD: Retroactive. So it would
8 be retroactive.

9 THE CHAIRMAN: We are going to wait
10 for this quarantine, basically, to be cleared.

11 MR. BOR: Okay, so--

12 THE CHAIRMAN: We are approving it.
13 Listen, Fred, we are approving it. We are waiting
14 for the smoke to clear whether it be next month, two
15 months, three months. You are still going to get
16 that raise, it is going to be retroactive.

17 MR. BOR: Okay. What about the
18 outside litigation aspect?

19 THE CHAIRMAN: We didn't discuss that
20 really.

21 MR. SMITH: What's that in reference
22 to?

23 MR. BOR: Well, I can communicate
24 that to the board. During years way back with
25 Mr. Goldfine, I have solicitors who have been here

1 for 11 years, have handled outside litigation if it
2 was outside the scope of what I was doing and it
3 wasn't necessary to bring in outside per se. It
4 goes back to the Borgata case, the yellow bird case.
5 Remember that one, Gary?

6 And we had set up a fee for me for
7 outside litigation of \$110 plus costs which is
8 really maybe a little bit lower, but satisfactory to
9 me as far as other similarly situated persons as
10 myself. I just finished the Sikai case that took
11 almost eight months of litigation believe it or not.
12 Finally, it's over. And I just wanted to see if I
13 could get board approval for \$110 plus costs for
14 outside litigation where necessary. And again, this
15 only happens once every year or two where that is
16 necessary.

17 MR. HILL: Was that discussed with
18 personnel?

19 THE CHAIRMAN: We didn't discuss.
20 Well, we did discuss one thing was-- and it is
21 something we are bringing to-- we don't have an
22 outside rate. Okay, we used to way back when, but
23 we got away from it. We consolidated-- all right,
24 I'll tell you what we did on the School Board side.
25 Mike can jump in at any time. We consolidated our

1 legal with one-- under one ballon. Basically, under
2 one--

3 MR. SMITH: Umbrella.

4 THE CHAIRMAN: -- umbrella fee. And
5 the State came in and basically told Riley and Riley
6 that they have to bill hourly. Correct, Mike? So
7 Mike is shaking his head yes. So moving forward--

8 MR. RILEY: As opposed to a flat fee.

9 THE CHAIRMAN: Yeah, right. Riley
10 and Riley, on the School Board side, gave us a flat
11 fee. The State came in and the State monitor said,
12 uh-uh, you have to come up with a fee.

13 MS. BAILEY: An hourly rate.

14 THE CHAIRMAN: I think this is
15 something we can discuss. We don't have anything--
16 we don't have anything pending? Pending
17 litigations?

18 MR. BOR: No. And I am perfectly
19 fine with it reverting back because I think you're
20 right, Gary. I think personnel discussed the
21 salary, but not the hourly. So yeah, I'm fine with
22 that just going back to personnel and--

23 THE CHAIRMAN: We will bring that
24 back up in personnel.

25 MR. BOR: Next meeting--

1 THE CHAIRMAN: And I tell you, we
2 definitely need an hourly rate and I don't think
3 \$110 is--

4 MR. HILL: I agree with Mr. Devlin.
5 You are absolutely correct. We need to have a
6 standardized rate.

7 THE CHAIRMAN: Right.

8 MR. HILL: But let's continue with
9 the increase we discussed in closed session.

10 THE CHAIRMAN: Yes.

11 MR. HILL: And we will go back to
12 that as well--

13 THE CHAIRMAN: Thank you.

14 MR. HILL: -- with special counsel.

15 THE CHAIRMAN: Very good.

16 MR. HILL: I just want to make sure
17 before we all jump on the hourly rate, let's make
18 sure we have a plan.

19 MS. BAILEY: Right.

20 MR. BOR: And we'll deal with that in
21 personnel.

22 THE CHAIRMAN: Agreed.

23 MR. SMITH: Yes.

24 THE CHAIRMAN: Agreed.

25 MR. WARD: So that will go to

1 personnel, okay.

2 MR. BOR: That's fine, Gary.

3 THE CHAIRMAN: Yeah and we will have
4 to discuss 110. I don't think any lawyer-- even the
5 PBA lawyers make-- so we will discuss it. And we
6 need that moving forward anyway so.

7 MR. HILL: Right.

8 THE CHAIRMAN: All right.

9 MR. BOR: I don't think there's any
10 other--

11 MR. SMITH: Are we good, Chair?

12 THE CHAIRMAN: We still have to vote.

13 MR. WEBER: The resolution for month
14 to month---

15 THE CHAIRMAN: Say that again?

16 MR. WEBER: The resolution for month
17 to month, that's what it will--

18 THE CHAIRMAN: Yeah.

19 MR. WEBER: You know, we'll continue
20 that way, right?

21 THE CHAIRMAN: Well, Andy, we are
22 reviewing-- the rest of the board is going to review
23 the RFQs. And hopefully, we will get an answer by
24 early next week. And we discussed having an
25 emergency meeting because we have to vote on bond

1 counsel.

2 MR. WEBER: Okay.

3 THE CHAIRMAN: And we can do that
4 electronically and we can also do labor then too. I
5 think everybody had a significant amount of time to
6 look at labor so.

7 MR. WARD: There was one issue that--

8 MR. SMITH: Let's get this vote in,
9 please on--

10 THE CHAIRMAN: You want to move and
11 get that vote?

12 MR. SMITH: Yes. On Fred's-- yes,
13 let's get this vote.

14 THE CHAIRMAN: I'm sorry, yeah. We
15 want special counsel and--

16 MR. HILL: And question, maybe I
17 missed it. Did we vote on 5 F?

18 MS. BAILEY: We did.

19 MR. WARD: 5 F we did. But we did
20 miss 5 E and I am bringing that back up.

21 MR. HILL: Okay. I knew I missed
22 something.

23 MR. WARD: Yeah, I went straight to 5
24 A.

25 MR. HILL: All right. Thank you.

1 MR. BOR: Okay. My resolution--

2 THE CHAIRMAN: Yes and special.

3 MR. BOR: Where is that resolution I
4 just gave you?

5 THE CHAIRMAN: I handed it over
6 there. Ms. Bailey, can you hand me that resolution?

7 MS. BAILEY: Yes. So what we are
8 doing here on that resolution is we are not going to
9 increase it at this particular time?

10 THE CHAIRMAN: We are voting to
11 increase it, but we are not--

12 MR. SMITH: Going to pay it until--

13 THE CHAIRMAN: Right. We are not
14 going pay that until after the quarantine is
15 lifted--

16 MS. BAILEY: Okay.

17 THE CHAIRMAN: -- and we are doing
18 business as usual. And then at that point, he will
19 get--

20 MR. BOR: Okay. So the motion before
21 the Board will be an increase in my yearly salary
22 from 65,000 to 75,000. However, that increase will
23 not take place until the virus situation has been
24 concluded. And then once that has been included in
25 the-- and the casinos and everything are open, then

1 it will go retroactive to today's meeting. Also the
2 hourly fee that I requested of \$110 will now revert
3 back to personnel committee to review that as well
4 as other outside counsel and that will be discussed
5 at a future meeting.

6 So essentially, the resolution we are
7 voting on now is to increase my fee to 75 however,
8 to hold it in abeyance until the conclusion of the
9 emergency coronavirus. And at that time, payment
10 will be made retroactively. We just need a motion
11 on that.

12 THE CHAIRMAN: I'll motion.

13 MR. SMITH: Second.

14 MR. BOR: Ms. Langford.

15 MS. LANGFORD: Yes.

16 MR. BOR: Ms. Bailey.

17 MS. BAILEY: Yes.

18 MR. BOR: Mr. Hill.

19 MR. HILL: Yes.

20 MR. BOR: Mr. Smith.

21 MR. SMITH: Yes.

22 MR. BOR: Mr. Devlin.

23 THE CHAIRMAN: Yes.

24 MR. BOR: Carries. And thank you,
25 commissioners.

1 THE CHAIRMAN: How about special
2 counsel?

3 MR. WARD: That would be resolution 8
4 C 1.

5 THE CHAIRMAN: Motion.

6 MS. BAILEY: Second.

7 MR. BOR: Ms. Langford.

8 MS. LANGFORD: Yes.

9 MR. BOR: Ms. Bailey.

10 MS. BAILEY: Yes.

11 MR. BOR: Mr. Hill.

12 MR. HILL: Yes.

13 MR. BOR: Mr. Smith.

14 MR. SMITH: Yes.

15 MR. BOR: Mr. Devlin.

16 THE CHAIRMAN: Yes.

17 MR. WARD: And board members, I
18 apologize. I jumped ahead to Char and I missed
19 agenda number 5 E, that the Cash Management Plan
20 that needs to be docked with the City of Atlantic
21 City.

22 THE CHAIRMAN: Motion.

23 MR. SMITH: Move it.

24 MR. BOR: Ms. Langford.

25 MS. LANGFORD: Yes.

1 MR. BOR: Ms. Bailey.

2 MS. BAILEY: Yes.

3 MR. BOR: Mr. Hill.

4 MR. HILL: Yes.

5 MR. BOR: Mr. Smith.

6 MR. SMITH: Yes.

7 MR. BOR: Mr. Devlin.

8 THE CHAIRMAN: Yes.

9 MR. BOR: Carries.

10 MR. WARD: Any further business?

11 MR. BOR: Is there a motion--

12 THE CHAIRMAN: Real quick. I was
13 talking to the young lady here. She can do this
14 remotely. So if next meeting her or her-- one of
15 her constituents can do it remotely, I would like to
16 see that. You have the option. If you want to
17 come, no problem.

18 MR. WARD: People might have to
19 clearly identify who they are.

20 MR. BOR: Okay. Is there a motion to
21 adjourn?

22 MR. SMITH: Move it.

23 MR. BOR: Hearing no objection. Any
24 objection from our electronic folks?

25 MR. HILL: Thank you for your help

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everybody.

MR. BOR: Thank you. Everybody stay well.

- - -

Adjourned at 11:23 a.m.

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C E R T I F I C A T I O N

- - -

I, Dominique R. Caputo, Court Reporter and Notary Public, certify that the foregoing is a true and accurate transcript of the foregoing deposition, that the witness was first sworn at the time, place and on the date herein set forth.

I further certify that I am neither attorney nor counsel for, not related to, nor employed by any of the parties to the action in which this deposition was taken; further, that I am not a relative or employee of any attorney or any counsel employed in this case, nor am I financially interested in this action.

Dominique R. Caputo
Court Reporter and
Notary Public

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